

## IEEE（电气电子工程师学会）OA 发文费用资助使用说明

图书馆对我校师生作为**通讯作者**在 IEEE 发表 OA 论文的 APC (Article Processing Charge) 费用进行如下资助：

- 1) 在 **IEEE 完全 (Full) OA 期刊** 发表论文，图书馆提供 **10 篇** APC 费用全额资助。
- 2) 在 **IEEE 混合 (Hybrid) 期刊** 进行 OA 论文发表，图书馆提供 **10 篇** APC 费用全额资助。在 IEEE 混合期刊投稿被录用后，选择 OA 模式发表的，均可申请此资助。
- 3) **适用期刊**请分别查看 [IEEE Title List](#) 中 Full Open Access 和 Hybrid Open Access 类型期刊。
- 4) 两种类型资助**不能混用**，名额使用完毕即止。

请师生注意填写通讯作者信息时，须将**机构信息**正确关联系统中**学校级别账号**：**Tsinghua University**，或者使用**学校邮箱**投稿，保证被正确识别为我校作者，拥有申请以上资助的资格。支持的学校邮箱后缀包括：[@mail.tsinghua.edu.cn](mailto:@mail.tsinghua.edu.cn)、[@mails.tsinghua.edu.cn](mailto:@mails.tsinghua.edu.cn)、[@tsinghua.edu.cn](mailto:@tsinghua.edu.cn)、[@air.tsinghua.edu.cn](mailto:@air.tsinghua.edu.cn)、[@sc.tsinghua.edu.cn](mailto:@sc.tsinghua.edu.cn)、[@sem.tsinghua.edu.cn](mailto:@sem.tsinghua.edu.cn) 和 [@sz.tsinghua.edu.cn](mailto:@sz.tsinghua.edu.cn)。

具体使用流程请参考下方介绍。

**优惠截止时间：2024 年 12 月 14 日**

### 使用流程：

1. 通讯作者在投稿时，将为所有作者添加信息。此处显示的**通讯作者邮箱**与**机构信息**均可用于将通讯作者与机构 OA 账户进行匹配，从而获取机构 APC 资助的资格。

The screenshot shows the 'Submission' sidebar on the left with steps 1 through 6. The main area is titled 'Authors' and shows a table of 'Selected Authors'. The table has columns for 'ORDER', 'ACTIONS', 'AUTHOR', and 'INSTITUTION'. One author is listed: 'He, Dandan (Corresponding Author)' with email 'dan.he@vip.163.com' and institution '1. IEEE, CSM Beijing, CN'. Red boxes highlight the email and institution fields.

ORDER	ACTIONS	AUTHOR	INSTITUTION
1	Select...	He, Dandan (Corresponding Author) dan.he@vip.163.com	1. IEEE, CSM Beijing, CN

2. 机构信息匹配采用集成在投稿系统中的 **Ringgold ID**。如果作者输入的所属机构无法绑定到特定的 Ringgold ID，则会显示一条错误提示。

### Authors

#### \* Selected Authors

The screenshot shows the 'Authors' page with a table of 'Selected Authors'. The table has columns for 'ORDER', 'ACTIONS', 'AUTHOR', and 'INSTITUTION'. One author is listed: 'He, Dandan (Corresponding Author)' with email 'dan.he@vip.163.com'. The institution field shows an error message: 'This institution is not connected to Ringgold. Visit our FAQ on why a Ringgold connected institution is important.' Red boxes highlight the institution field and the error message.

ORDER	ACTIONS	AUTHOR	INSTITUTION
1	Select...	He, Dandan (Corresponding Author) dan.he@vip.163.com	1. ⚠️ This institution is not connected to Ringgold. Visit our <a href="#">FAQ</a> on why a Ringgold connected institution is important.

3. 点击编辑可修改作者邮箱与所属机构信息。

## Authors

### \* Selected Authors

ORDER	ACTIONS	AUTHOR	INSTITUTION
↑ Drag	1 ▾ Select... Select... <b>Edit</b> Remove Author	He, Dandan (Corresponding Author) dan.he@vip.163.com	1. ⚠ IEEE Beijing Office Beijing, CN

4. 点击 go to your profile, 编辑邮箱; 下方 Institution 板块, 编辑机构信息。

**Edit Author** ×

**Notice:** To Edit your personal information, [go to your profile.](#)

Special Characters

ORCID iD

\* E-Mail: dan.he@vip.163.com

\* Prefix: Ms.

\* First (Given) Name: Dandan

Middle Name:

\* Last (Family) Name: He

**Institution 1**

Quick Fill ?

Institution Number: 1 ▾

5. 编辑作者所属机构时, 系统将向作者提供与作者输入的内容最匹配的机构列表。请作者注意选择**学校级别账号**, 而不是学院或其他附属机构级别账号。

**Edit Author** ×

\* Institution: ? IEEE

Department: IEEE  
New York, NY, US, other/learnedpublisher

\* Country/Region: INEE  
Paris, Île-de-France, FR, ac

State/Province: leDEA  
Bethesda, MD, US, consorti

\* City: IEI  
Chicago, IL, US, academic/f

Phone Number: IESE  
Buenos Aires, AR, academic  
IESEG School of Managen  
Lille, Nord-Pas-de-Calais, F

Phone Number: IDEE  
Cali, Valle del Cauca, CO, a

[Add Another Institution](#) (Optional. 4 Maximum)

Close

**⚠ Institution not connected to Ringgold** ×

Your selected institution was manually entered and not connected to Ringgold. To connect your institution to Ringgold select the institution from the dropdown of institutions provided as you type.

**Why is this important?**

1. Ringgold IDs are used by Publishers to determine if your institutional affiliation entitles you to a discount for APCs.
2. Allows organizations to easily identify your institution from others that use similar names.

Visit our [FAQ](#) to learn more.  
or  
search again.

OKAY

6. 当作者使用学校邮箱投稿或机构信息正确绑定学校级别 Ringgold ID，缴纳 APC 费用时，则可以看到向学校申请 APC 资助的选项，点选以向图书馆申请 APC 全额资助。也可以根据自身情况，选择 Bill Me，从而自己进行缴费。

The screenshot shows the IEEE RightsLink payment interface. At the top, it says 'Copyright Clearance Center RightsLink®'. Below that, it says 'PAY AUTHOR CHARGES FOR' followed by the article title '"Upper Body Pose Estimation Using Wearable Inertial Sensors and"' and the author 'Author: Thomas Individual'. There are three tabs: 'Funding Options' (selected), 'Charges Estimate', and 'Sign In / Registration'. A message states: 'You may be eligible for funding under one or more invoicing agreements.' Below this, it explains that if the author seeks funding approval, they should select an option. It notes that after completing an open access transaction, the author will be notified on the Order Confirmation screen. It also states that if the author doesn't wish to pay using an existing agreement, they should choose 'Bill Me'. There are two radio button options: 'Seek Funding From IEEE University' (which is highlighted with a red box) and 'Bill Me'. Below the 'Seek Funding From IEEE University' option, it says 'Charges Covered: Open Access'.

7. 如果作者向图书馆申请 APC 全额资助，则费用界面如下图所示。即使费用为零，作者仍需完成整个缴费流程。此 APC 资助仅适用 IEEE 期刊 OA 论文的 APC 费用，不适用于超长版面费等其他费用。IEEE 期刊 OA 论文 APC 费用也因期刊因时间而异。

The screenshot shows the 'Available Charges' section of the IEEE RightsLink payment interface. It says 'Welcome. IEEE has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay your author charges. The charges associated with publishing your manuscript are listed below. Test'. Below this, it says 'Initial discounts have been applied based on information from your publisher. Visit the Apply Discounts window to add or verify discount information, including promo codes.' There is a table of charges with one row: 'Open Access charge (mandatory)' with a value of '2,045.00 USD'. Below this row, it says 'DISCOUNTS APPLIED' with a value of '-2,045.00 USD'. To the right of the table, it says 'TOTAL DUE: 0.00 USD\*'. Below this, it says 'Organization Contact: Krista Thom', 'Email: k.thom@ieee.org', and 'Phone: 732-562-3977'. At the bottom, it says 'Although there is no balance due, you must click "Next" to complete this transaction. Failure to do so could delay publication or affect compliance with funding terms or agreements.' There are two buttons: 'Back' and 'Next'.

如有问题，请联系 iel@igroup.com.cn